

Public Document Pack



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

29 January 2018

Dear Councillor

NOTICE OF SUSPENSION OF CALL-IN: (SCI01 17) EAST KENT SERVICES' STRATEGIC SERVICE DELIVERY OPTIONS AND POTENTIAL FOR CONTRACTING OUT OF CERTAIN FUNCTIONS

Please find attached a Suspension of Call-In notice which relates to a decision taken by the East Kent Services Committee on 24 January 2018.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in dark ink that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Support Officer

ENCL

1 **(SCI01 17) EAST KENT SERVICES' STRATEGIC SERVICE DELIVERY OPTIONS AND POTENTIAL FOR CONTRACTING OUT OF CERTAIN FUNCTIONS** (Pages 2-4)



DEMOCRATIC SUPPORT ONLY

Decision No: SCI01
Notification Date: 29/01/18
Implementation Date: 30/01/18
Call-In: No

SUSPENSION OF CALL-IN

A. Decision taken by: Councillor S S Chandler, Chairman of the Council

B. Part of the Constitution authorising decision:

Suspension of call-in: Part 4 (Overview and Scrutiny Procedure Rules); paragraph 18(l) – Call-in and Urgency

C. Subject (including whether it is a key decision):

East Kent Services' strategic service delivery options and potential for contracting out of certain functions

This is a Key Decision.

D. Exempt Information

Not applicable.

E. Decision:

At its meeting held on 24 January 2018, the East Kent Services Committee resolved as follows:

- (1) To consider the results of the contract negotiations undertaken between EK Services and Civica UK Ltd.
- (2) To note the offer received from Civica UK Ltd and the reduction in operating costs that will accrue should those terms be accepted.
- (3) To note the offer of services from Civica UK Ltd, and to agree that each of Canterbury City Council, Dover District Council and Thanet District Council enters into such contract for a period of 7 years with the option to extend by up to a further 3 years (together with all associated contracts) on final terms to be approved by the Director of Shared Services in consultation with the Chief Executives and Leaders of each of the three Councils.
- (4) To request that each of Canterbury City Council, Dover District Council and Thanet District Council enters into contract with Civica UK Ltd for the delivery of the Revenues, Benefits and Customer Services functions.
- (5) That, in the view of this Committee, these decisions are urgent and should not be subject to call-in. The Committee therefore requests that the Chairmen of both Dover

District Council and Thanet District Councils agree to suspend call-in of this decision in order to enable the provision of services under the contract to proceed from the proposed Transfer Date.

(6) To note that, in addition to the operational savings within EKS from the contract price, there will be additional savings from a future restructure within the remaining elements of EK Services as the residual element of EKS will be able to achieve some efficiencies due to the reduction in scale of the overall organisation.

(7) That, subject to the terms of the contract, Civica UK Limited and the employees of Civica UK Limited be authorised to exercise the powers and functions of each of Canterbury City Council, Dover District Council and Thanet District Council in relation to services to be provided by Civica UK Limited to the councils under the contract to the full extent permitted by law, in particular by The Deregulation and Contracting Out Act 1994 and the orders made thereunder (including but not limited to):-

The Local Authorities (Contracting Out of Tax Billing, Collection and Enforcement Functions) Order 1996

The Contracting Out (Functions relating to Social Security) Order 2000

The Contracting Out (Functions of Local Authorities: Income-Related Benefits) Order 2002

The Local Authorities (Contracting Out of BID Levy Billing, Collection and Enforcement Functions) Order 2005

(8) And any reference to any act or order shall be taken as including a reference to that act or order as re-enacted, replaced or modified from time to time, whether before or after the date of this decision.

F. Reason(s) for decision:

In the view of the East Kent Services Committee these decisions are urgent and should not be subject to call-in in order to enable the provision of services under the contract to proceed from the proposed Transfer Date.

The Chairman of the Council has therefore agreed to suspend call-in.

G. Details of alternative options considered and rejected:

See report to the East Kent Services Committee of 24 January 2018.

H. Background Documents:

Report to and minutes of the East Kent Services Committee meeting held on 24 January 2018.

I. Urgent decisions not subject to call-in

Is it the opinion of the decision-maker that the decision is an urgent one, and therefore not subject to call-in? Yes/No

Signed: _____
(Decision-taker)

Dated: 29 January 2018